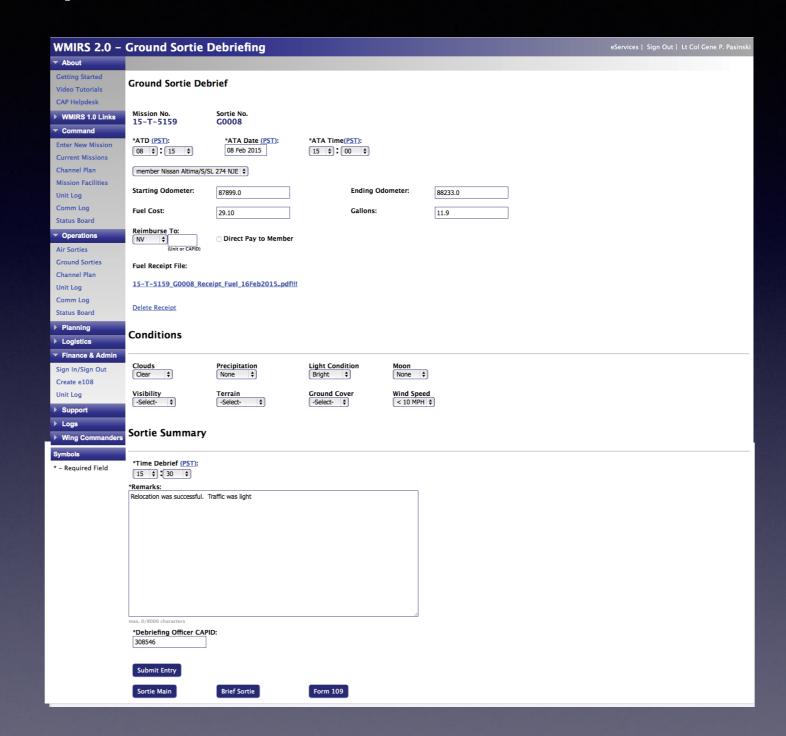
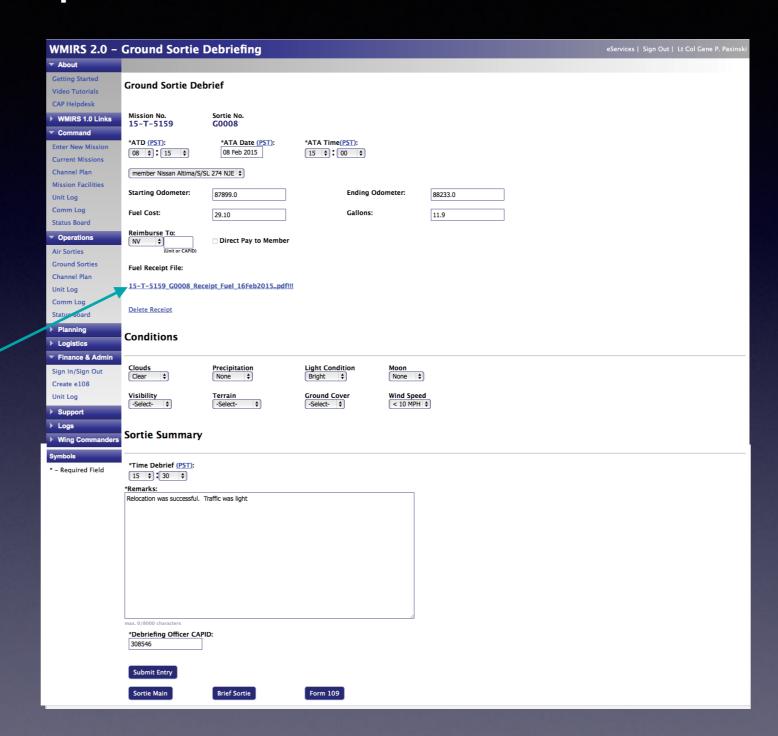
# How to fill out a Gas Receipt for a Vehicle



- We are in the debriefing section of a ground sortie
- Fill in all the information
  - Times
  - The vehicle used (the example is POV) for COV use the number
  - Starting and ending
     Odometer reading



- Enter fuel cost and gallons
- This should open a Fuel Receipt File option that allows you to upload a receipt



- You need to put on the receipt the following information:
  - Mission Number
  - Sortie Number
  - Mission Symbol (or sortie type)
  - Driver's Name
  - Driver's CAP #

Mission Number: 15-T-5159
Sortie Number: GOO8
Mission Symbol: RELO
Vehicle Number: 274 NJE (NV)
Driver'sName: Gene Paul Pasinski
Pilot/Driver's CAP ID: 308546
Date of Vehicle use: 02/08/2015
Vendor Location: Henderson
Fuel Quantity: 11.932
Price per Gallon: \$2.439
Total Purchase: \$29.10

Terrible Herbst #1 1101 W Sunset STM 00207100 02/08/15 22:12:31 E/CTBUSINESS XXXXXXXXXXX D418 Invoice#: 0063818 Auth#: Pump#: 8 11,9328 8 \$ 2,439/8 Unle/Self \$ 29.10 \$ 29.10 Learn how to EARN REVARDS with a Cheuron or Texaco Credit Card See application for details

Keep Receipt 2 VIX! Enter Online At TerribleHerbst.com

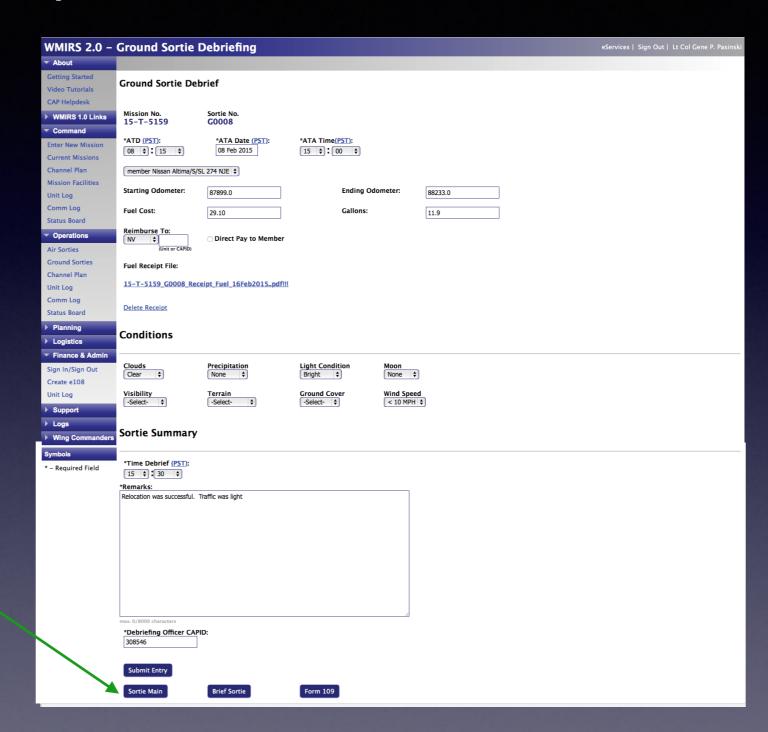
- The information request with the red boxes on the left may already be on the receipt.
  - Date of Purchase
  - Vendor Location (City)
  - Fuel Quantity
  - Price per gallon
  - Total Purchase

If any item is not on the receipt write it in.

Mission Number: 15-T-5159
Sortie Number: GOO8
Mission Symbol: RELO
Vehicle Number: 274 NJE (NV)
Driver'sName: Gene Paul Pasinski
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- After uploading, finish filling out the rest of the debriefing
- Include remarks, it does not have to be long.
- Click the submit button



 Yes you have completed your receipt!

Thank you





Nevada Wing, Everyday

